Multi-faith quiet/ prayer space guidelines

1. Purpose

The primary purpose of the religious prayer space is to provide a safe, clean, and inclusive environment for private prayer within the community of The City College during the normal academic day. It is for the use of individuals practising a faith.

2. Overview

The City College is committed to promoting equality and diversity. It aims to provide an inclusive learning and working environment where staff and students of all religions and beliefs, or those who have no belief, are treated without discrimination. The College fulfils its duties under the Equality Act 2010 by providing this facility for individual religious practice.

No particular religious group has an exclusive right to use the space at any time, and all users of the space have an equal right to access it.

The shared nature of the space relies largely on the respect and generosity of users. The space is provided for individual religious prayer, and users must treat each other with tolerance and respect.

The space is generally available on a drop-in basis, and it may be necessary to wait for the space to become available on occasion. Due to its small size, we ask that you do not use the space for prolonged periods, especially if others are waiting.

3. Principles for Use

The following guiding principles must be observed:

- The space is for use by students and staff of The City College only.
- The space must be left clean and tidy for the next user.
- Any items of religious practice must be removed when leaving the space. (e.g., personal prayer mats, books, etc.)
- Personal items must not be left unattended.
- Users must be considerate of others regarding the amount of time spent using the space. A maximum time limit of 15 minutes is advised during peak periods to ensure fair access for everyone.
- Noise must be kept to a minimum - do not disturb others.
- The use of mobile phones and other devices for conversation is not allowed.
- Candles, incense and/ or naked flames are not allowed.
- Group prayer or other group activities are strictly not allowed, as this space is designed for individual use only.
- The use of posters, leaflets, and other such materials is not allowed. This is to maintain a neutral and welcoming environment for individuals of all faiths.

- Shoes may be removed if required.
- Collecting money is not allowed.
- Eating and/ or drinking is not allowed.

Users must also follow the guidelines in the student code of conduct and the staff code of conduct.

This list is not exhaustive but seeks to identify the primary principles that must be observed.

4. Complaints and Problems

Any practical issues or problems associated with the space and its use should be reported to [nriaz@citycollege.ac.uk] as quickly as possible. These may include cleaning, breakages, lighting, etc., as well as any more serious concerns, such as suspected misuse of the space or complaints about other users.